

Republic of the Philippines
SANDIGANBAYAN
Request for Publication of Vacant Positions

To: CIVIL SERVICE COMMISSION (CSC)

We hereby request the publication of the following vacant positions, which are authorized to be filled, at the SANDIGANBAYAN in the CSC website:

AMPARO M. CABOTAJE-TANG
Presiding Justice

No.	Position Title (Parenthetical Title, if applicable)	Plantilla Item No.	Salary/ Job/ Pay Grade	Monthly Salary	Qualification Standards					Place of Assignment
					Education	Training	Experience	Eligibility	Competency (if applicable)	
1	Security Guard I (Contractual)	N/A		14,678.00	High School Graduate	None Required	None Required	CSC MC 11, s. 1996, as amended (Cat. IV) – Security Guard License		Office of Associate Justice Arthur O. Malabaguio
2	Security Guard I (Contractual)	N/A		14,678.00	High School Graduate	None Required	None Required	CSC MC 11, s. 1996, as amended (Cat. IV) – Security Guard License		Office of Associate Justice Sarah Jane T. Fernandez

Interested and qualified applicants should signify their interest in writing. Attach the following documents to the application letter and send to the address below not later than June 7, 2023.

1. Fully accomplished Personal Data Sheet (PDS) with recent passport-sized picture (CS Form No. 212, Revised 2017) which can be downloaded at www.csc.gov.ph (**NOTARIZED**);
2. Performance rating in the last rating period (if applicable);
3. Photocopy of certificate of eligibility/rating/license; and
4. Photocopy of Transcript of Records.

QUALIFIED APPLICANTS are advised to send their application through the details and link below:

Hon. AMPARO M. CABOTAJE-TANG

Presiding Justice

Sandiganbayan Centennial Building, Commonwealth Avenue corner IBP Road, Quezon City

<https://forms.gle/tzsovnngKEzgwbj78>



APPLICATIONS WITH INCOMPLETE DOCUMENTS SHALL NOT BE ENTERTAINED.

REPUBLIC OF THE PHILIPPINES

Sandiganbayan

QUEZON CITY

Pursuant to the provisions of RA 7041, as implemented by the Civil Service Commission through its Memorandum Circular No. 27 dated July 2, 1991 and Memorandum Circular No. 03,s.2001, NOTICE is hereby given that vacant positions in the SANDIGANBAYAN have been authorized to be filled by the Honorable Presiding Justice, to wit:

PLACE OF ASSIGNMENT	POSITION TITLE	SALARY GRADE
Office of Associate Justice Arthur O. Malabaguio	Security Guard I (Contractual)	14,678.00
Office of Associate Justice Sarah Jane T. Fernandez	Security Guard I (Contractual)	14,678.00

The deadline of submission to the Personnel Section shall not be later than June 7, 2023.

**Sandiganbayan is a gender-fair and disability-inclusive employer.
Any qualified person may apply.**

Quezon City, May 24, 2023.

RITCHELLE M. DESINGAÑO-YRAÑELA

Chief Judicial Staff Officer

Administrative Division

Office of Associate Justice Arthur O. Malabaguio

Position: **Security Guard I (Contractual)**
Salary Grade : 3 Monthly Salary : PHP 14,678.00

Duties and Responsibilities:

- Under general supervision, performs security guarding functions as determined, defined and detailed by superior authority;
- Performs other related tasks as may be assigned by his/her Justice.

Qualification Standards

Education : High School Graduate
Training : None Required
Experience : None Required
Eligibility : CSC MC 11, s. 1996, as amended (Cat. IV) – Security Guard

Office of Associate Justice Sarah Jane T. Fernandez

Position: **Security Guard I (Contractual)**
Salary Grade : **3** Monthly Salary : **PHP 14,678.00**

Duties and Responsibilities:

- Under general supervision, performs security guarding functions as determined, defined and detailed by superior authority;
- Performs other related tasks as may be assigned by his/her Justice.

Qualification Standards

Education : High School Graduate
Training : None Required
Experience : None Required
Eligibility : CSC MC 11, s. 1996, as amended (Cat. IV) – Security Guard Licen